

Health and Safety Policy Statement

1. At Propellerhead Support Services (PSS) we are committed to giving health and safety the highest priority in all of our activities.
2. We expect staff, visitors, contractors and other employers who work at PSS to share this commitment by complying with our policies and, where appropriate, our procedures and to understand that they too have legal and moral obligations to themselves and to one another.
3. We are dedicated to ensuring the health and safety of all persons who may be affected by our activities by:
 - a. Providing, managing and maintaining a work environment, which are, so far as reasonably practicable, safe and in which risks to health are controlled.
 - b. Providing adequate and appropriate facilities and arrangements for welfare at work.
 - c. Providing, managing and maintaining our workplace, grounds and properties so that they are, so far as reasonably practicable, safe and that risks to health are controlled.
 - d. Providing, managing and maintaining equipment so that it is, so far as reasonably practicable, safe and that risks to health are controlled.
 - e. Ensuring that the use, handling, storage and transport of items and substances are carried out safely and that risks to health are controlled.
 - f. Implementing systems of work that are safe and where risks to health are controlled.
 - g. Providing the necessary organisation, expertise and resource, including communication and consultation, planning, monitoring, inspection and auditing procedures to ensure that there is effective management of health and safety throughout the workplace.
 - h. Ensuring that our staff and any contractors we employ are competent and carry out risk assessments for all the work they control.
 - i. Providing the information, instruction, training and supervision at all levels necessary to ensure that our staff are aware of the hazards at their workplace, together with the appropriate measures to be taken to protect against these hazards.
 - j. Giving adequate information on relevant hazards to any persons whose health and safety might be affected by them.
 - k. Monitoring the safety performance of contractors who work for us.

Propellerhead Support Services Ltd.

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- l. Keeping up to date with best practice in relation to health and safety and complying with all relevant legislation and authoritative guidance.
- m. Consulting with and involving our staff in matters relating to their own health and safety.
4. Where there are no existing PSS policies or guidance, we expect our staff and contractors to meet the highest relevant standards and to comply with relevant legislation. Where no standards exist, we will work with our staff to develop systems which comply with best practice and eliminate or minimise the risks so far as reasonably practicable.
5. It is our stated intention to educate our staff in health and safety management by incorporating the basic principles into all appropriate courses. Wherever possible, information on the legislation and standards applicable to their course will also be included. In areas of work or research which are highly regulated, staff and students will be expected to attend certain courses as a mandatory requirement.
6. We undertake to continually review and develop our safety management systems, with the overarching aim of conducting our activities in a manner which does not affect the health and safety of any staff, contractors, visitors or members of the public, or adversely affect the environment.
7. PSS are committed to this Policy and to the implementation and maintenance of the highest standards of health, safety and welfare across the workplace. We expect every member of PSS to share this commitment and to work together to achieve it.

Yours sincerely



Clinton Mee-Bishop
Director

Dated: May 2019
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